

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

STAFF MEETING MINUTES

October 15, 2014

The Columbia County Board of Commissioners met in scheduled session with Commissioner Anthony Hyde, Commissioner Henry Heimuller and Commissioner Earl Fisher.

Commissioner Hyde called the meeting to order.

VICTIMS' OF CRIME ACT (VOCA) GRANT AWARD:

Steve Atchison, District Attorney, came before the Board requesting authorization to sign the VOCA grant award documents and reporting forms on behalf of the county for the period of 10/1/14 - 9/30/16. This is the grant that provides funding for the Victim's Assistance Coordinator position. Steve has typically had the authority to sign the grant agreement, however the Department of Justice is now requiring that the Board of Commissioner authorize him to sign. *After discussion, Commissioner Heimuller moved and Commissioner Fisher seconded to approve the letter to the Oregon Department of Justice, authorizing Steve Atchison to sign the grant agreement and reporting documents. The motion carried unanimously.*

READINESS TRAINING IDENTIFICATION AND PREPAREDNESS PLANNING:

Vincent Aarts presented the Board with information regarding an initiative in the department to seek county side participation in the Readiness Training Identification and Preparedness Planning (RTIPP) process. This program would bring together many of the departmental agencies and non-governmental organizations to conduct a review of the County Emergency Operations Plan. It would identify gaps in the plan that could be countered with training. A State and FEMA approved multi-year training and exercise plan would be the outcome.

Although the Board agreed that such a process would benefit the county, Commissioner

Heimuller made the comment that county department heads are already tied into various mandates that require their attention. After discussion, the Board directed Vince to come back before the Board in a week with information regarding the relative merits of the RTIPP process and a timeline for the completion and integration of the RTIPP process with the other mandates.

RELEASE OF SPENCER PARK ESCROW FUNDS:

Sarah Hanson, Jennifer Cuellar and Dan Brown were present for discussion. Dan explained that the City of Vernonia is not yet ready to release the final payment from the Spencer Park escrow account to the Vernonia School District (joint County and City sign off is required in the current escrow instructions. The Board is comfortable that the school has met compliance needs as best it can and is inclined to sign off on the final payment, once the City is ready to move forward on it. Sarah noted that updated escrow instructions will need to be drafted since any future payments will happen after August 2014.

UPDATE ON ORDINANCE REVIEW PROJECT:

This matter was held over one week.

SETTLEMENT AGREEMENT WITH PAM CROCKER:

Sarah Hanson has received the signed settlement agreement back from Pam Crocker, which now needs to be approved and signed by the Board. After discussion, *Commissioner Fisher moved and Commissioner Heimuller seconded to approve the Confidential Settlement Agreement and Release with Pam Crocker and authorize the Chair to sign.*

ANNUAL FORECLOSURE DEED:

Sarah Hanson reported that the annual foreclosure deed has been prepared. This year the deed includes acceptance language and therefore needs to be approved by the Board before it's recorded. After discussion, *Commissioner Fisher moved and Commissioner Heimuller seconded to accept the 2014 foreclosure deed (2012 General*

Judgement) and authorize the Chair to sign. The motion carried unanimously.

REQUEST TO PURCHASE (2) TRANSIT VEHICLES:

Janet Wright, CC Rider, presented the Board with the bids that were received for the transit vehicles that would be funded under ODOT Grant #29038. After review and discussion, *Commissioner Heimuller moved and Commissioner Fisher seconded to approve the purchase of (2) transit vehicles per the low bid specifications presented by staff. The motion carried unanimously.*

JAIL REPORT:

Sheriff Dickerson and Andy Moyer gave the Board a quick update on the Jail and also reported on the progression of the Jail Operating Citizens Advisory Committee.

There was no Executive Session held.

//
//
//
//
//
//
//
//
//
//
//
//
//
//
//

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 15th day of October, 2014.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____

Anthony

Hyde, Chair

By: _____

Heimuller, Commissioner

Henry

By: _____

Earl Fisher, Commissioner

By: _____

Jan Greenhalgh

Board Office Administrator